

Crowhurst

PARISH COUNCIL



Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on Monday 20 June 2022 at

7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.

Members of the press and public are welcome.

14 June 2022

Deborah Upton

Deborah Upton
Clerk to Crowhurst Parish
Council

1(a)	PUBLIC QUESTIONS: the Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
1(b)	APPOINTMENT OF CHAIR
AGENDA	
2.	MEETING ATTENDANCE: a) Present b) Acceptance of Apologies for Absence c) Absent
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the meeting of Crowhurst Parish Council held on 16 May 2022
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (App 1).
7.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Gary Curtis

	<p>ii. County Councillor Kathryn Field</p> <p>Resolve: To note the reports.</p>
8.	<p>ANNUAL RETURN 2021/22</p> <p>(a) To consider the Review of Internal Controls and internal audit letter (App 2) (b) To consider and approve the Annual Governance Statement 2021/22 and agree that Chairman and Clerk should sign the report (App 3) (c) To Note the detailed receipts and payments schedules for 2021/22 (App 4) and the explanation of significant variances to be published (App 5) (d) To Note the Accounting statements page of the Annual Return signed by the Responsible Financial Officer (App 6) (e) To Agree the accounting statements and that these be signed by the Chairman at the meeting (f) To Note the publication of the Notice of Public Rights and relevant dates (App 7)</p>
9.	<p>FINANCIAL MATTERS:</p> <p>a) The financial report to 30 May 2022 is attached (App 8). b) The payments report for June 2022 is attached (App 9) for consideration. c) The Bank Reconciliation for May 2022 is attached (App 10) for members to consider and approve d) There are several payments which are contractual and are shown on the attached schedule (App 11). Members are asked to approve that these be entered onto the bank system as direct debits, although they will still appear on the payments report.</p> <p>Resolve:</p> <p>a) To note the finance report b) To approve the payments for June 2022 c) To agree the Bank Reconciliation for May 2022 d) To agree the schedule of direct debits for the year 2022/23.</p>
10.	<p>RECREATION GROUND:</p> <p>a) To receive an update from Councillors on their monthly inspections. b) To note and discuss progress on matters at the Recreation Ground, including lighting. c) To consider the request by the Pre-school for a new gate d) To consider the request by the Football Club that they redecorate the pavilion and that they want to take responsibility for the pitch in the 'off' season e.g. reseeding etc. e) To receive an update on the work behind the Youth Hut, by the Green Team f) To note the outcome of the Recreation Ground consultation at the Annual Parish Meeting and decide on next steps g) To consider the options for a plaque for the community orchard</p> <p>Resolve:</p> <p>a) To note the recreation ground update b) To consider the position and note progress on matters relating to the recreation</p>

	ground
11.	<p>TOWN AND COUNTRY PLANNING:</p> <p>10.1 To consider the following Planning Applications and provide comments to Rother District Council:-</p> <p>RR/2022/1236/P St Benedicts Byre, Proposed detached garage building. Catsfield Road, Crowhurst TN33 9BU</p> <p>RR/2022/1223/P Crowhurst Caravan Removal of condition 4 imposed on Park, Telham Lane, RR/2017/1978/P to extend Crowhurst TN33 0SL occupancy season to remain open all year round.</p> <p>RR/2022/1137/P Bynes Farm, Royal Installation of ground mounted solar Oak Lane, Crowhurst panel array. TN33 9BY</p> <p>10.2 The Clerk has been provided with a copy of a request to RDC for a Tree Preservation Order on land adjacent to Sabon Gari. The Council is asked to consider whether it wishes to support this request.</p> <p>Resolve:</p> <p>a) To provide comments on the planning applications for submission to Rother District Council</p> <p>b) To decide whether to support the request to Rother District Council for a Tree Preservation Order on land adjacent to Sabon Gari.</p>
12.	<p>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY):</p> <p>a) Village Hall Management Committee (Cllr. Thomas)</p> <p>b) Climate & Ecological Emergency Working Group (Cllr. Ms. Plato) including Crowhurst Warmer Homes</p> <p>c) Neighbourhood Plan Design Task Group (Cllr. Mrs. Day)</p> <p>d) 1066 Steering Group (Cllr. Ms. Plato/Cllr. Thomas)</p> <p>Resolve: To note the updates and agree any further actions.</p>
13.	<p>CLERK'S REPORT:</p> <p>a) Members are to receive an update on recruitment to the post of Clerk and to consider how to undertake the appointment</p>
14.	<p>INFORMATION FOR COUNCILLORS:</p> <p>Members are asked for future agenda items</p> <p>Resolve: To provide any suggested items</p>

15.	DATE OF NEXT MEETING: To note that the next meeting of the Council will be <u>Monday 18 July 2022</u>
	CLOSE OF MEETING