

Crowhurst

PARISH COUNCIL



Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on

**Monday 17th April 2023 at
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

11th April 2023

Gillyan Lowe
Clerk to Crowhurst Parish Council

1.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	APOLOGIES FOR ABSENCE Acceptance of Apologies for Absence
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETINGS: To approve and sign the minutes of the meeting of Crowhurst Parish Council held on 6 th and 20 th March 2023.
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (App 1).
6.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Gary Curtis ii. County Councillor Kathryn Field Resolve: To note the district & county councillor reports.
7.	FINANCIAL MATTERS: i. The financial report to 31 st March 2023 is attached (App 2). ii. The payments report for April 2023 is attached (App 3) for consideration. iii. The end of year Bank Reconciliation to 31 st March 2023 (App 4) is attached for members to consider and approve.

	<ul style="list-style-type: none"> iv. To confirm the year end statement of account. v. To approve inclusion of Local Government Transparency Code on the website. <p>Resolve:</p> <ul style="list-style-type: none"> i. To note the finance report. ii. To approve the payments for April 2023. iii. To agree the Bank Reconciliation for March 2023. iv. To accept the year end statement of account. v. To action necessary information on the website to comply with Local Government Transparency Code 2015.
8.	<p>RECREATION GROUND:</p> <ul style="list-style-type: none"> i. To receive an update from Councillors on their monthly playground/defibrillator inspection and other matters relating to the playground. ii. To consider the hire fees and agreements with the various clubs for the 2023/'24 season. iii. To update on the handyman's progress to date. iv. To discuss the path repair. v. To discuss the offer of a new Pavilion building from the Football Club. <p>Resolve:</p> <ul style="list-style-type: none"> i. To note the recreation ground update. ii. To agree and note the hire fees and agreements for the 2023/'24 season. iii. To note the handyman's progress to date. iv. To resolve action to repair the path. v. To note and follow up on the new Pavilion building.
9.	<p>ASSET REGISTER AND RISK ASSESMENT To consider the updated asset register & risk assessment in preparation for the annual audit.</p>
10.	<p>ANNUAL PARISH ASSEMBLY An update on final arrangements for the assembly.</p>
11.	<p>TOWN AND COUNTRY PLANNING: To consider the following new Planning Applications and provide comments to Rother District Council:</p> <ul style="list-style-type: none"> i) RR/2023/577/P – Oakleigh, 6 Woodland Way, Crowhurst <i>Proposal: Proposed alterations and change of use of annexe/garage building to form self-contained dwelling.</i>
12.	<p>EMERGENCY & RESILIENCE PLANNING Cllrs Thomas & Day to provide an update.</p>
13.	<p>ELECTIONS – 4th MAY 2023 An update on the number of nominations received and the associated requirement for an election or co-option.</p>
14.	<p>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY):</p> <ul style="list-style-type: none"> i. Village Hall Management Committee (Cllr. Thomas) ii. Policing meeting (Cllr. Mrs. Roller) iii. Combe Valley Countryside Park CIC (Cllr. Thomas) <p>Resolve: To note the updates and agree any further actions.</p>
15.	<p>CLERK'S REPORT: To consider any updates from the clerk including correspondence.</p>

17.	INFORMATION FOR COUNCILLORS: Members are asked for future agenda items.
18.	DATE OF NEXT MEETING: To note that the next meeting, the AGM of the Council, will be held on Monday 22nd May 2023 at 7.30pm in the Village Hall.