

Crowhurst

PARISH COUNCIL



Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on

**Monday 17th June 2024 at
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

The meeting will be recorded for minute-taking purposes, and any recording will be deleted after the minutes have been ratified. They are not for public circulation.

11th June 2024

Gillyan Lowe
Clerk to Crowhurst Parish Council

1.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	APOLOGIES FOR ABSENCE Acceptance of Apologies for Absence
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the AGM of Crowhurst Parish Council held on 20th May 2024 and the additional meeting held on 3 rd June 2024.
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (App 1).
6.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Chas Pearce ii. County Councillor Kathryn Field

	Resolve: To note the district & county councillor reports.
7.	<p>FINANCIAL MATTERS:</p> <ul style="list-style-type: none"> i. The financial report to 31st May 2024 is attached (App 2), together with a summary report of receipts & payments for the month. ii. The payments report for June 2024 is attached (App 3) for consideration. iii. The bank reconciliation to 31st May 2024 (App 4) is attached for approval together with a copy of the supporting bank statement. iv. To consider the 50% downpayment for the tennis court clearance by TPMR Ltd of £750 + VAT. v. To confirm that the AGAR statements have been sent to the external auditor and the notice of public rights publicized as required. vi. To sign banking mandates to include the new councillor and deputy clerk on the current account. <p>Resolve:</p> <ul style="list-style-type: none"> i. To note the financial report for May 2024. ii. To approve the payments for June 2024. iii. To agree the Bank Reconciliation to 31st May 2024. iv. To approve the downpayment for the tennis court cleaning to TPMR Ltd of £750+VAT (retrospective). v. To note that the AGAR papers have been submitted to the external auditor and publicized in line with the rules. vi. To arrange the next steps in updating banking mandates.
8.	<p>RECREATION GROUND:</p> <ul style="list-style-type: none"> i. To receive an update from Councillors on their monthly playground/defibrillator inspection and other matters relating to the playground. ii. To receive an update on the handyman's progress to date. iii. To consider the request for a new storage container from the Croqueteers, and formal approval of their banner. iv. To request the re-instatement of grass cutting around the tennis court by the grounds' maintenance contractor. v. To consider the payment to Nick Stell for hedgecutting alongside the path. (£30) <p>Resolve:</p> <ul style="list-style-type: none"> i. To note the recreation ground update. ii. To note handyman's progress to date. iii. To note the decision on the Croqueteers request for a new storage container & banner approval. iv. To note the instructions to reinstate grass cutting around the tennis court. v. To note approval and arrange payment to Nick Stell for hedgecutting.
9.	<p>TENNIS COURT/MUGA PROJECT</p> <p>To update on all aspects of the tennis court refurbishment / MUGA project.</p>
10.	NEIGHBOURHOOD PLAN REVIEW

	To update the council on the most recent NP Group meeting & postponement of the CLT meeting.
11.	CORONATION COMMUNITY ORCHARD GRANT APPLICATION To update on the progress of the grant application.
12.	ASSET REGISTER AND RISK ASSESMENT To consider and approve the updated asset register (App. 5) & risk assessment (App. 6) following the internal audit.
13.	GRANT REQUEST To consider the request for a grant from the community organization 'Space for Yew'.
14.	WINTER WARMER PLANS for 2024/'25 To update on plans for next winter's Winter Warmer and consider the scheme's continued existence.
15.	ANNUAL FAYRE REPORT To receive a report following the previous weekend's Annual Fayre 2024.
16.	COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY)
17.	CLERK'S REPORT & INFORMATION FOR COUNCILLORS: To consider any updates from the clerk including correspondence, and future agenda items.
18.	DATE OF NEXT MEETING: To note that the next meeting of the Council will be held on Monday 15th July 2024 at 7.30pm.