

# Crowhurst

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## PARISH COUNCIL



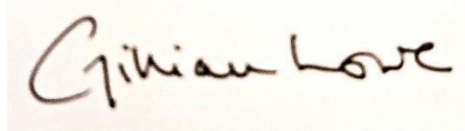
Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on

**Monday, 15<sup>th</sup> July 2024 at  
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

*The meeting will be recorded for minute-taking purposes, and any recording will be deleted after the minutes have been ratified. They are not for public circulation.*



9<sup>th</sup> July 2024

Gilly Lowe  
Clerk to Crowhurst Parish Council

<b>1.</b>	<b>PUBLIC QUESTIONS</b> The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b> Acceptance of Apologies for Absence
<b>3.</b>	<b>DECLARATION OF INTERESTS:</b> To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
<b>4.</b>	<b>MINUTES OF PREVIOUS MEETING:</b> To approve and sign the minutes of the Crowhurst Parish Council held on 17 <sup>th</sup> June 2024.
<b>5.</b>	<b>MATTERS ARISING NOT COVERED IN THIS AGENDA:</b> To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (App 1).
<b>6.</b>	<b>REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS:</b> <ul style="list-style-type: none"> <li>i. District Councillor Chas Pearce</li> <li>ii. County Councillor Kathryn Field</li> </ul>

	<b>Resolve:</b> To note the district & county councillor reports.
<b>7.</b>	<p><b>TOWN &amp; COUNTRY PLANNING</b></p> <p>To consider the following planning application:  <b>RR/2024/1076/P – The Birches, Forewood Lane, Crowhurst TN33 9AB</b>  <i>Proposal: Change of cladding of upper floors to black horizontal timber board cladding, including installation of new guttering. Opening of entrance facade and resurfacing of entrance and part of driveway. New garage doors and two sloped roof windows in garage.</i></p>
<b>8.</b>	<p><b>FINANCIAL MATTERS:</b></p> <ul style="list-style-type: none"> <li>i. The financial report to 30<sup>th</sup> June 2024 is attached (App 2), together with a summary report of receipts &amp; payments for the month.</li> <li>ii. The payments report for July 2024 is attached (App 3) for consideration.</li> <li>iii. The bank reconciliation to 30<sup>th</sup> June 2024 (App 4) is attached for approval together with a copy of the supporting bank statement.</li> <li>iv. To confirm receipt from the external auditors of the AGAR forms, and any comments.</li> </ul> <p><b>Resolve:</b></p> <ul style="list-style-type: none"> <li>i. To note the financial report for June 2024.</li> <li>ii. To approve the payments for July 2024.</li> <li>iii. To agree the Bank Reconciliation to 30<sup>th</sup> June 2024.</li> <li>iv. To note any comments from the external auditor.</li> </ul>
<b>9.</b>	<p><b>RECREATION GROUND:</b></p> <ul style="list-style-type: none"> <li>i. To receive an update from Councillors on their monthly playground/defibrillator inspection and other matters relating to the playground.</li> <li>ii. To receive an update on the handyman’s progress to date.</li> <li>iii. To receive notice of the date of the Annual Inspection of the playground.</li> <li>iv. To consider the payment to Nick Stell for clearing weeds from the sewage treatment plant area.</li> <li>v. To discuss the setting up of a Working Party to consider the refurbishment of the Pavillion.</li> <li>vi. To consider an updated CCTV installation with additional lighting.</li> <li>vii. To set the date for the next Rec User Group meeting in September.</li> <li>viii. To consider pothole repairs to the Rec car park.</li> <li>ix. To consider a notice prohibiting the use of motorised vehicles on the Recreation Ground.</li> </ul> <p><b>Resolve:</b></p> <ul style="list-style-type: none"> <li>i. To note any comments from the Recreation Ground inspection.</li> <li>ii. To note the handyman’s progress to date.</li> <li>iii. To note the date of the annual inspection.</li> <li>iv. To note the decision on payment to Nick Stell.</li> <li>v. To agree next steps towards the establishment of a Working Party for Pavilion refurbishment.</li> <li>vi. To agree next steps on updating the CCTV installation.</li> </ul>

	<p>vii. To confirm date of the next Rec User Group meeting.</p> <p>viii. To note the action agreed on car park repairs.</p> <p>ix. To note the action that was agreed.</p>
<b>10.</b>	<p><b>TENNIS COURT/MUGA PROJECT</b></p> <p>To update on all aspects of the tennis court refurbishment / MUGA project, including retrospective approval of payments for the fencing deposit (£8,131.20 incl VAT), tennis net &amp; posts etc. (£415.15 (incl VAT) and purchase of ground-socket basketball posts, netball posts and 5-a-side football nets (£7,548.27 (incl VAT).</p>
<b>11.</b>	<p><b>NEIGHBOURHOOD PLAN REVIEW</b></p> <p>To update the council on the most recent NP Group meeting.</p>
<b>12.</b>	<p><b>CORONATION COMMUNITY ORCHARD GRANT APPLICATION</b></p> <p>To update on the progress of the grant application.</p>
<b>13.</b>	<p><b>ADDITIONAL STORAGE FOR VILLAGE HALL</b></p> <p>To discuss the PC's need for additional storage at the Village Hall.</p>
<b>14.</b>	<p><b>CINDERBROOK FOOTPATH DIVERSION</b></p> <p>To discuss the diversion of footpath 17a.</p>
<b>15.</b>	<p><b>RALC MEETING</b></p> <p>A report from Cllr Plato following the recent quarterly RALC meeting.</p>
<b>16.</b>	<p><b>SUNDAY SOCIAL UPDATE</b></p> <p>To update on plans for this winter's Sunday Socials (previously known as Winter Warmer).</p>
<b>17.</b>	<p><b>ANNUAL FAYRE UPDATE</b></p> <p>To receive a further update following the Annual Fayre 2024.</p>
<b>18.</b>	<p><b>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY)</b></p> <p><b>Resolve:</b></p> <p>To note the updates and agree any associated actions.</p>
<b>19.</b>	<p><b>CLERK'S REPORT &amp; INFORMATION FOR COUNCILLORS:</b></p> <p>To consider any updates from the clerk including correspondence, and future agenda items.</p>
<b>20.</b>	<p><b>DATE OF NEXT MEETING:</b></p> <p>To note that the next meeting of the Council will be held on <b>Monday 16<sup>th</sup> September 2024 at 7.30pm.</b></p>