

# Crowhurst

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## PARISH COUNCIL



Dear Councillor,


You are summonsed to attend the next meeting of the Parish Council to be held on

**Monday, 20<sup>th</sup> January 2025 at  
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

*The meeting will be recorded for minute-taking purposes, and any recording will be deleted after the minutes have been ratified. They are not for public circulation.*

14th January 2025



Maureen Collins  
Clerk to Crowhurst Parish Council

<b>1.</b>	<b>PUBLIC QUESTIONS</b> The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b> To receive and accept any apologies for absence.
<b>3.</b>	<b>DECLARATION OF INTERESTS:</b> To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
<b>4.</b>	<b>MINUTES OF PREVIOUS MEETING:</b> To approve and sign the minutes of the Crowhurst Parish Council meeting held on 16 <sup>th</sup> December 2024.
<b>5.</b>	<b>MATTERS ARISING NOT COVERED IN THIS AGENDA:</b> To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (Appendix 1).
<b>6.</b>	<b>REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS:</b> i. District Councillor Chas Pearce ii. County Councillor Kathryn Field <b>Resolve:</b> To note the district & county councillor reports.
<b>7.</b>	<b>TOWN &amp; COUNTRY PLANNING</b> 1) To consider the following new Planning Applications and provide comments to Rother District Council: <b>i) RR/2024/1969/P Hyfield Stables, Swainham Lane, Crowhurst, TN38 8ED</b> <i>Proposal: Construction of a dwelling to serve rural business and associated works.</i> <b>ii) RR/2024/2067/P Summerhill, Plough Lane, Crowhurst, TN33 9AW</b> <i>Proposal: New roof with dormers to provide first floor accommodation, and single storey accommodation.</i>

	<p>iii) <b>RR/2024/2158/P 6 Woodland Way, Oakleigh, Crowhurst. TN33 9AP</b>  <i>Proposal: Dwelling as an alternative to schemes approved under RR/2022/1538/P and RR/2023/2440/P</i></p> <p>2) To receive an update on ongoing planning and enforcement matters.</p>
<b>8.</b>	<p><b>FINANCIAL MATTERS:</b></p> <p>i. The financial report to 31<sup>st</sup> December 2024 is attached (App 2), together with a summary report of receipts &amp; payments for the month.</p> <p>ii. The payments report for January 2025 is attached (App 3) for consideration.</p> <p>iii. The bank reconciliation to 31<sup>st</sup> December 2024 (App 4) is attached for approval together with a copy of the supporting bank statement.</p> <p>iv. To note the final draft of the budget for 2025/'26 (App 5) &amp; sign the precept request form for submission.</p> <p>v. To consider training for the clerk at the cost of £75 plus VAT.</p> <p><b>Resolve:</b></p> <p>i. To note the financial report for December 2024.</p> <p>ii. To approve the payments for January 2025.</p> <p>iii. To agree the Bank Reconciliation to 31<sup>st</sup> December 2024.</p> <p>iv. To note the final draft of the budget &amp; approve &amp; sign the precept form.</p> <p>v. To note the decision regarding training for the clerk.</p>
<b>9.</b>	<p><b>RECREATION GROUND:</b></p> <p>i. To receive an update from councillors on their monthly playground/defibrillator inspection and other matters relating to the playground.</p> <p>ii. To arrange a date for councillors to meet with the new handyman.</p> <p>iii. To receive an update on plans to repair the surface of the car park.</p> <p>iv. To discuss the installation of the new picnic bench.</p> <p><b>Resolve:</b></p> <p>i. To note any comments from the Recreation Ground inspection.</p> <p>ii. To note the date to meet with the new handyman.</p> <p>iii. To note the decision regarding plans for repairs to the surface of the car park.</p> <p>iv. To note the installation of a new picnic bench.</p>
<b>10.</b>	<p><b>CROWHURST COMMUNITY MUGA</b></p> <p>i. To discuss plans/quotes received for the installation of CCTV at the MUGA.</p> <p>ii. To discuss quotes received for installation of French drain and soft netting.</p>
<b>11.</b>	<p><b>NEIGHBOURHOOD PLAN REVIEW</b></p> <p>To update on the progress of the Neighbourhood Plan Review.</p>
<b>12.</b>	<p><b>ANNUAL PARISH ASSEMBLY 2025</b></p> <p>To agree on the date and other arrangements for the Annual Parish Assembly 2025.</p>
<b>13.</b>	<p><b>COMMUNITY AWARD 2024</b></p> <p>To discuss publicity and nominations for potential recipients of the Community Award.</p>
<b>14.</b>	<p><b>MILLENIUM GARDEN</b></p> <p>To receive an update from Cllr Plato regarding the repairs needed in the Millenium Garden.</p>
<b>15.</b>	<p><b>HIGHWAYS</b></p> <p>To discuss outstanding matters previously reported to ESCC Highways department &amp; to consider items for the agenda of SLR meeting arranged for 5<sup>th</sup> March 2025.</p>
<b>16.</b>	<p><b>PAVILION / REC REFURBISHMENT PROJECT</b></p> <p>To note the date of the next meeting of the group and to receive an update on the response to the Crowhurst Recreation Ground survey.</p>
<b>17.</b>	<p><b>SUNDAY SOCIAL</b></p> <p>To receive an update from Cllr Roller.</p>
<b>18.</b>	<p><b>CLIMATE BIODIVERSITY ACTIONS AND ASPIRATIONS</b></p> <p>To discuss the email received from Cllr Sue Burton, Battle Town Council.</p>

19.	<p><b>HERITAGE AND NATURAL ASSET REGISTER</b>          To discuss the recent correspondence regarding TPO's in St George's Churchyard.</p>
20.	<p><b>CLIMATE AND ECOLOGICAL WORKING GROUP</b>          To receive a report from the recent meeting of the CCEWG.</p>
21.	<p><b>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY)</b>  <b>Resolve:</b>          To note the updates and agree any associated actions.</p>
22.	<p><b>CLERK'S REPORT &amp; INFORMATION FOR COUNCILLORS:</b>          To consider any updates from the clerk including correspondence, and future agenda items.</p>
23.	<p><b>DATE OF NEXT MEETING:</b>          To note that the next meeting of the Council will be held on <b>Monday 17<sup>th</sup> February 2025 at 7.30pm.</b></p>